



RIVANNA SOLID WASTE AUTHORITY
695 Moores Creek Lane • Charlottesville, Virginia 22902 • (434) 977-2970

RSWA BOARD OF DIRECTORS
Minutes of Regular Meeting
May 24, 2016

A regular meeting of the Rivanna Solid Waste Authority (RSWA) Board of Directors was held on Tuesday, May 24, 2016 at 2:00 p.m. in the 2nd floor conference room, Administration Building, 695 Moores Creek Lane, Charlottesville, Virginia.

Board Members Present: Mr. Mike Gaffney – presiding, Ms. Kathy Galvin, Mr. Mark Graham, Mr. Maurice Jones, Ms. Judith Mueller and Dr. Liz Palmer.

Board Members Absent: Mr. Tom Foley.

Staff Present: Mr. Mark Brownlee, Mr. Tim Castillo, Dr. Richard Gullick, Ms. Teri Kent, Mr. Doug March, Ms. Jennifer Whitaker and Mr. Lonnie Wood.

Also Present: Mr. Kurt Krueger – RSWA Counsel, members of the public, and media representatives.

1.0 Call to Order

A regular meeting of the RSWA Board of Directors was called to order by Mr. Gaffney on Tuesday, May 24, 2016 at 2:03 p.m., and he noted that a quorum was present.

2.0 Minutes of Previous Board Meeting

a) Minutes of the Regular Meeting of the Board on April 26, 2016

Dr. Palmer moved to approve the minutes of April 26, 2016 as presented. Ms. Galvin seconded the motion, which passed unanimously (6-0). Mr. Foley was absent from the meeting and the vote.

3.0 Recognition – None This Month

There were no recognitions this month, and the meeting proceeded.

4.0 Executive Director's Report

Mr. Wood reported that since the last Board meeting, Mr. Brownlee and the service provider had met and talked about household hazardous waste event and how to improve it, in particular the

confusion surrounding the different hours of operation for the two days. Mr. Wood stated that the hours are currently 2:00 - 6:00 p.m. on Friday, and 9:00 a.m. - 2:00 p.m. Saturday, and stated that Mr. Brownlee and the service provider have recommended implementing the same operating hours, which can be done at no additional cost even though this would gain an extra hour of operation. He stated that the other issue pertained to the volume of paint received, which seemed to generate long wait lines and comments from constituents using the service. Mr. Wood noted that Mr. Brownlee was also talking to the service provider about putting in a container for paint cans that could be used on a daily basis, which would function as a drop-off spot. The estimated cost would be about \$1,000 for 30-yard per container with another \$200-300 for disposal costs. He stated that the idea is that if the paint could be taken care of on a daily basis, the cost of the spring HHW paint day would be offset, as there was an increase from about \$40,000 last fall to \$60,000 this spring and suggested that RSWA try it out.

Ms. Mueller noted that some paint is hazardous and some is not.

Mr. Brownlee said that it would be reflected in the disposal price because latex was inexpensive to dispose of whereas other paints were not.

Ms. Mueller said that people would just drop paint cans off, and the service provider collecting it would figure out what was hazardous and what was not when they went to dispose it.

Mr. Brownlee noted that most paint now was latex, but there were still other items being disposed.

Ms. Galvin commented that people were still cleaning out their basements.

Ms. Mueller said that paint is what one heard the most about people just dumping and pouring down drains.

Mr. Gaffney asked if the containers would just be open, with people just setting their buckets down inside the container.

Mr. Brownlee responded that they wanted to avoid having people dig through the paint that is there, with a place for them to leave it and stack it. This will not be like the old paint exchange.

Dr. Palmer asked how long he thought a 30-yard container would last.

Mr. Brownlee responded that they collected 150 yards or 5 containers at the spring HHW Day.

Dr. Palmer said that they would still get some on those days.

Mr. Gaffney stated that those could just be moved into the same container.

Dr. Palmer said that she thought her board at the Albemarle County Board of Supervisors would be very interested in this, and she could certainly ask them.

Mr. Gaffney stated that Mr. Brownlee was going to get final prices and information.

Mr. Wood asked if they wanted to start doing it if the prices could stay within the range mentioned.

Dr. Palmer responded that she thought so.

Mr. Jones asked with the change in times if there were any concerns about people not being able to get off work in time, as one of the reasons they had 2:00-6:00 p.m. on Friday was to accommodate people at the end of the day.

Mr. Wood responded that they had people already lining up at 2:00 due to the confusion, however, he confirmed that the intent was to provide available hours for users after normal working hours in the evening. Mr. Brownlee stated that they really don't get a lot of users in after 4 or 4:30 p.m.

Ms. Palmer noted that there were only eight commercial providers that dropped off during the HHW days, and asked if that was typical.

Mr. Wood responded that it was and RWSA is one of those commercial users.

Mr. Wood agreed that they would go ahead and set the hours to 9:00 a.m to 2:00 p.m. each day and report to the the Board the results of the hours adjustment.

Mr. Wood reported that he did not have a lot of additional information on the compost activity, but it appeared the tonnages went down for April compared to March. The reason for that may be that March had five weeks versus four for April. He also stated that it appeared as though the price per ton had gone down, but the reason for that is RSWA has not received the invoices for April. He stated that RSWA has been working with Gerdau, the operator of the scrapyard located near Rivanna's facility, and they have a need for bailing their metal products, as it is much cheaper for to transport them and get them to market if Gerdau can compact and bale their material rather than having loose loads transported to producers. Mr. Wood reported that the Authority's volumes of materials had gone down over the years, which means that Rivanna is not using its bailing facility every day of the week – but only about two and a half to three days per week resulting in excess capacity. Gerdau would like to be able to use RSWA's baling facility, with RSWA charging Gerdau a rate per hour. Mr. Wood stated that there is a counter/meter on the baler, so they would just need to work out a cost per hour. Staff has a goal of bringing a simple lease agreement to the Board in June for them to consider. Mr. Wood said that the revenue anticipated is about \$10,000-\$15,000 per year. RSWA pays rent for the facility of approximately \$30,000 per year and that extra revenue would help offset that cost.

Mr. Wood introduced the Rivanna Authorities' new HR manager, Betsy Wilson, who would work on personnel matters including the executive director search.

5.0 Items from the Public

There were no items from the public.

6.0 Responses to Public Comments – No Responses This Month

There were no responses to public comments from the April 2016 meeting.

7.0 Consent Agenda

- a) Staff Report on Finance*
- b) Staff Report on Ivy Material Utilization Center/Recycling Operations Update*
- c) Staff Report on Ivy Landfill Environmental Status*
- d) Personnel Matters – FY2016-2017*

Mr. Gaffney asked if there were any items from the Consent Agenda that Board members wanted to pull for comments or questions. There were none.

Mr. Graham moved to approve the Consent Agenda. Mr. Jones seconded the motion, which passed unanimously (6-0). Mr. Foley was absent from the meeting and the vote.

8.0 Other Business

- a) Clean Fill Information*

Mr. Wood reported that this was a carry-over item from the April meeting, with the Board requesting more information on clean fill. He noted that there is some historical information on tip fees over the last 10 years and the tonnages received in the Board packet. He stated that Rivanna had done a quick survey of publicly run facilities that take municipal solid waste and clean fill, and said that Rivanna was a unique entity in that it had different fees for different material types. Mr. Wood noted that this practice was started in the 1990s and he could not find any documentation or minutes explaining the reason that was implemented. He stated that he could speculate that back when the Authority was still a landfill taking in and burying MSW, there was an objective due to limited space to try to divert as much waste from the waste stream as possible to preserve what was left of the capacity of the landfill. Rivanna was trying to target certain materials coming into the waste stream for diversion by setting the prices per ton lower than the MSW. This would encourage customers to pull some of the waste out or “source separate”. Mr. Wood noted that Rivanna has historically taken clean fill at a cheaper rate, ash from UVA, leaves and grass from the City, as well as pulling out large items such as pallets as examples. He stated that this may address the question of “why” the Authority is only charging \$8 per ton, adding that this also supports their goal of recycling.

Ms. Mueller noted that they were also removing things from the stream that could be reused.

Mr. Wood stated that the Authority was using ash, for example, as alternative cover when there was still an active landfill at Ivy.

Dr. Palmer asked if they were using the clean fill for anything now.

Mr. Wood stated that they were probably using it for road base at the facility.

Dr. Palmer commented that the fee for disposal of clean fill is considerably less.

Ms. Galvin said that this was surprising, and the fee was really under market.

Mr. Wood stated that the Board did have the opportunity to increase the fee with the advertisement of the tip fees.

Dr. Palmer said that she talked with some residents who depended highly on this, and she would be concerned about increasing the fee dramatically as it may impact the regular users.

Mr. Gaffney asked if there was much dirt, sand, brick or asphalt coming in.

Mr. Brownlee responded that RSWA receives mostly natural dirt, rock, cinder blocks, concrete, etc., and if RSWA raised the fee too high RSWA would probably lose some users.

Ms. Palmer asked what Mr. Brownlee felt was a reasonable amount.

Mr. Brownlee stated that he would not go up more than a dollar or two.

Dr. Palmer asked if \$10 per ton would be reasonable.

Ms. Galvin stated that she had been hesitant to raise the rates because she did not see what the basis was, but since they are so low in comparison to other entities, this might help them cover costs better. She said that she also wanted to make sure there was incentive to dispose of this material in the right spot.

Dr. Palmer asked what the average fee was for someone dumping material.

Mr. Brownlee responded that the average dump truck was hauling 8 or 10 tons or \$65-100 per load, and he did not think that it would affect the residents with the small loads, but it might affect the bigger haulers if the fee was raised too much.

Mr. Graham asked if this was something that could be done today, or would RSWA have to advertise it.

Mr. Wood said that the Authority had advertised it at \$20 last year for the fiscal year we are currently in.

Mr. Graham stated that the Board could do it now then.

Mr. Krueger clarified that the Board advertised clean fill at \$20 maximum and therefore could adjust the fee up to that maximum at this meeting.

Mr. Gaffney said that the Board could also make an adjustment when the Board adopted the operating budget.

b) Public Hearing on Operating Budget for FY 2016-2017 and Tip Fee Schedule

Mr. Gaffney opened the public hearing on the FY2016-17 Operating Budget and Tip Fee Schedule.

There was no public comment provided, and the Chair closed the public hearing.

c) Adoption of Operating Budget for FY 2016-2017 and Tip Fee Schedule

Mr. Wood stated that he left everything in the budget the same as presented to the Board as a draft in April, although the Board had a discussion at the April meeting about working with UVA on cardboard bailing – so he put in some revenue and expense figures related to this new information that ended up netting a positive \$7,500 to the recycling cost center.

Dr. Palmer noted that they did not have to do anything about the clean fill, as that was already done.

Mr. Krueger stated that the Board had to approve the budget and the fee schedule.

Mr. Gaffney asked about the other items that had maximum charges, such as the mulch.

Mr. Wood said that if the Board approves the resolution that adopts the advertised fees, it provides the flexibility of going up to \$20 per ton for clean fill, as well as any other fees with a maximum allowable charge. Even if the charge only goes up to \$10 now, it can still go up to the maximum allowable charge later. The resolution is set up to pass both the budget and the fees.

Mr. Graham moved to adopt the proposed operating budget and tip fee schedule for FY 2016-2017 as presented. Mr. Jones seconded the motion, which passed 6-0. Mr. Foley was absent from the meeting and the vote.

9.0 Other Items from Board/Staff Not on Agenda

Mr. Graham commented that this was his last meeting, with his first having been in August 2001, and said that Trevor Henry would be taking his place.

10.0 Closed Meeting

There was no closed meeting.

11.0 Adjournment

Ms. Galvin moved to adjourn the meeting. Dr. Palmer seconded the motion, which passed unanimously (6-0).

There being no further business, the RSWA Board adjourned their meeting at 2:24 p.m.