



**RSWA BOARD OF DIRECTORS**  
**Minutes of Regular Meeting**  
**June 28, 2016**

A regular meeting of the Rivanna Solid Waste Authority (RSWA) Board of Directors was held on Tuesday, June 28, 2016 at 2:00 p.m. in the 2<sup>nd</sup> floor conference room, Administration Building, 695 Moores Creek Lane, Charlottesville, Virginia.

**Board Members Present:** Mr. Tom Foley, Mr. Mike Gaffney – presiding, Ms. Kathy Galvin, Mr. Trevor Henry, Mr. Maurice Jones and Dr. Liz Palmer.

**Board Members Absent:** None.

**Staff Present:** Mr. Mark Brownlee, Mr. Tim Castillo, Dr. Richard Gullick, Mr. Randy Jones, Ms. Teri Kent, Mr. Philip McKalips, Ms. Jennifer Whitaker and Mr. Lonnie Wood.

**Also Present:** Mr. Kurt Krueger – RSWA Counsel, members of the public, and media representatives.

**1.0 Call to Order**

A regular meeting of the RSWA Board of Directors was called to order by Mr. Gaffney on Tuesday, June 28, 2016 at 2:01 p.m., and he noted that a quorum was present.

Mr. Gaffney welcomed new board member, Trevor Henry, the Director of the Albemarle County Department of Facilities and Environmental Services, and also noted that Mark Graham was present at the meeting.

**2.0 Minutes of Previous Board Meeting**

*a) Minutes of the Regular Meeting of the Board on May 24, 2016*

**Dr. Palmer moved to approve the minutes of May 24, 2016 as presented. Mr. Jones seconded the motion, which passed 5-0-2. Mr. Foley and Mr. Henry abstained from the vote as they were not present at the May 24, 2016 meeting.**

**3.0 Recognition**

*a) Resolution of Appreciation for Mark Graham*

Mr. Gaffney read the following resolution into the record:

## **Resolution of Appreciation for Mark Graham**

WHEREAS, the Rivanna Solid Waste Authority Board of Directors wishes to express its sincere gratitude to Mark Graham for his service on the Board since August 2001; and

WHEREAS, Mr. Graham has generated much appreciation for his efforts in providing his technical knowledge and experience, support, and leadership towards the community's solid waste and recycling needs; and

WHEREAS, Mr. Graham consistently demonstrated determination, creativity and patience when working towards resolution of complex issues; and

WHEREAS, the Rivanna Solid Waste Authority Board of Directors is most grateful for the professional and personal contributions Mr. Graham has provided to the Rivanna Solid Waste Authority and to the community.

NOW, THEREFORE, BE IT RESOLVED that the Rivanna Solid Waste Authority Board of Directors recognizes, thanks, and commends Mr. Graham for his distinguished service, efforts and leadership as a member of the Rivanna Solid Waste Authority Board of Directors, and presents this Resolution as a token of esteem, with its best wishes in his future endeavors.

BE IT FURTHER RESOLVED that this Resolution be entered upon the permanent Minutes of the Rivanna Solid Waste Authority.

**Ms. Mueller moved to approve the resolution as presented. Mr. Foley seconded the motion, which passed unanimously (7-0).**

Mr. Graham stated that it has been an honor and privilege to serve on the board, despite the fact it had been challenging at times, and stated that he saw a bright future for the Board going forward.

Mr. Foley stated that he has been with the County for 17 years, and restructured the engineering and public works department about 15 years ago, at which time they created Community Development and made Mr. Graham the leader, telling him that he would not have to continue serving on the Rivanna board. Mr. Foley added that Mr. Graham had enjoyed his time on the Board and had been a great benefit to it.

Mr. Graham thanked the Board for their recognition.

### **4.0 Executive Director's Report**

Mr. Wood reported that on June 15, there was a very productive meeting with county staff, SCS Engineers, and RSWA staff regarding the design of the new transfer station, and stated that they are continuing to work with the original conceptual design with a 10,000 square foot tipping floor and an 11,800 square foot facility. Mr. Wood stated that there is a communications strategy underway, with the County taking the lead on most of those efforts, and by mid-July

there would be activity on the Albemarle County website and a web press release introducing the project – with a target of September to hold some community informational meetings. He stated that Rivanna staff provided input from their experiences with remediation efforts many years ago, and noted that they were on schedule to submit the initial site plan to the County in October.

Mr. Gaffney asked if “communications” meant communications to the public.

Mr. Wood responded that it did mean that, and noted that Ms. Kent would be helping a great deal in that regard.

Mr. Wood stated that RSWA could still pursue the idea of a 30-yard container or a drop-off palette for paint collection at the Ivy Transfer Station, and while he had mistakenly informed the Board at the last meeting that the cost would be approximately \$1,000 per container, the cost is really about \$6,150 per container – which is consistent for the tonnage paid for each container during household waste events. He noted that while there is no cost savings, there is no additional cost to leave the container on a daily basis, and it may actually relieve traffic on the HHW event days.

Mr. Wood stated that he has included information in the Board packets on organic compost waste, but he would like to wait until August to provide more details about the numbers of bags being used, cost, tonnages, etc., as the vendor was having an organizational issue of sending the invoices out timely so it would be better to wait until August for a more comprehensive report.

Dr. Palmer asked if his recommendation was to do the paint drop off until the next HHW day and he just needed an okay from the Board.

Mr. Wood responded that there was no action necessary from a procurement perspective as there is already a contract in place that covers the paint drop off whether it is done on HHW days or for a longer term onsite. The minutes could reflect that the Board was in agreement with this suggestion and that would be sufficient at this time.

Mr. Gaffney asked if they were going to advertise that it was being changed.

Mr. Wood responded that it would be changed on the Rivanna website.

Dr. Palmer suggested putting a sign on the facility to let people know it was there.

Mr. Wood indicated that the commercial community would be informed that the paint collection was changed to something different than the HHW.

Dr. Palmer suggested having a sign near the bag drop off so that residents knew they could do it too.

Ms. Mueller stated that it could be included in City Notes.

## **5.0 Items from the Public**

There were no items from the public.

## **6.0 Responses to Public Comments – No Responses This Month**

There were no responses to public comments from the May 2016 meeting.

## **7.0 Consent Agenda**

- a) Staff Report on Finance*
- b) Staff Report on Ivy Material Utilization Center/Recycling Operations Update*
- c) Staff Report on Ivy Landfill Environmental Status*
- d) Work Authorization #2 Flare and Landfill Engineering*

**Dr. Palmer moved to approve the Consent Agenda. Ms. Galvin seconded the motion, which passed unanimously (7-0).**

## **8.0 Other Business**

- a) Facility Sublease and Equipment Rental Agreement*

Mr. Wood reported that staff reported in May that they were working on a possible arrangement with Gerdau, the scrap metal operator located next to the paper sort facility, and stated that the paper sort facility had capacity due to reduced volumes, so an offer was extended for Gerdau to use the facility and the baler. He stated that the agreement stipulates the dates and times of usage, with term limits of one year and four years of extendable terms, but a provision to discontinue the arrangement at any time, and Gerdau has agreed to the cost per hour. This agreement could produce anywhere from \$10,000 to \$15,000 per year in revenues was the estimate.

**Mr. Foley moved to approve the sublease and equipment rental agreement as presented. Mr. Jones seconded the motion, which passed 7-0.**

## **9.0 Other Items from Board/Staff Not on Agenda**

There were none presented.

## **10.0 Closed Meeting**

There was no closed meeting.

## **11.0 Adjournment**

**Ms. Galvin moved to adjourn the meeting. Dr. Palmer seconded the motion, which passed unanimously (7-0).**

There being no further business, the RSWA Board adjourned their meeting at 2:14 p.m.