



RIVANNA SOLID WASTE AUTHORITY
695 Moores Creek Lane • Charlottesville, Virginia 22902 • (434) 977-2970

RSWA BOARD OF DIRECTORS
Minutes of Regular Meeting
May 22, 2018

A regular meeting of the Rivanna Solid Waste Authority (RSWA) Board of Directors was held on Tuesday, May 22, 2018 at 2:00 p.m. in the 2nd floor conference room, Administration Building, 695 Moores Creek Lane, Charlottesville, Virginia.

Board Members Present: Mr. Mike Gaffney – presiding, Mr. Trevor Henry, Ms. Kathy Galvin, Mr. Paul Oberdorfer, and Mr. Jeff Richardson.

Board Members Absent: Mr. Maurice Jones, Dr. Liz Palmer.

Staff Present: Mr. Mark Brownlee, Mr. Bill Mawyer, Ms. Katie McIlwee, Mr. Philip McKalips, Mr. David Rhodes, Ms. Michelle Simpson, Ms. Andrea Terry, Mr. Lonnie Wood, and Ms. Devon Yi (intern).

Also Present: Mr. Kurt Krueger – RSWA Counsel, members of the public, and media representatives.

1. CALL TO ORDER

Mr. Gaffney called the meeting to order at 2:01 p.m.

2. MINUTES OF PREVIOUS BOARD MEETING

a. Minutes of the Regular Meeting of the Board of April 24, 2018

There were no changes to the minutes.

Ms. Galvin moved to approve the minutes of the RSWA April 24, 2018 meeting as presented. Mr. Richardson seconded the motion, which passed unanimously (5-0). Dr. Palmer and Mr. Jones were absent from the meeting and the vote.

3. RECOGNITION

There were no recognitions presented.

4. EXECUTIVE DIRECTOR'S REPORT

42 Mr. Mawyer reported that the Ivy Transfer Station project was progressing well, and he
43 referenced an image of the plan that showed the location of the planned recycling area, the
44 retaining wall and dump area, and the chute that carried material to the transfer truck. He noted
45 that they may have a grand opening as early as August, depending on favorable weather
46 conditions. Mr. Mawyer mentioned that they had recently had to do a redesign on the exit road,
47 and Mr. Henry along with other county staff worked very quickly to get it approved. He noted
48 that Michelle Simpson served as project manager for the Ivy Transfer Station.

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50 Mr. Mawyer reported that the spring Household Hazardous Waste Amnesty Days had gone well,
51 with more than 680 city and county residents participating and over 30,000 pounds of furniture
52 and mattresses and 13,000 pounds of appliances collected. He thanked Mark Brownlee, David
53 Rhodes, and Phil McKalips for organizing the event, and noted that the first Electronic Waste
54 Amnesty Day would be held on Saturday, July 21 from 10 a.m. to 2 p.m., with more information
55 soon to follow. Mr. Mawyer stated that people would likely be asked to make reservations so that
56 Rivanna was not overwhelmed.

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58 Mr. Gaffney asked if this was just for households and not businesses.

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60 Mr. Mawyer confirmed that it was just for households.

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62 Mr. Mawyer reported that Rivanna had rebid the transportation and disposal contract, with a
63 company that would have trucks sit in the tunnel and haul refuse away, and Thompson Trucking
64 – the current contractor – was the successful low bidder. Mr. Mawyer stated that Thompson
65 offered a price at \$16 per ton lower than what was currently being paid, likely because of larger
66 trailers that could carry more and lower the per-load cost. He noted that the refuse would
67 continue to go to Amelia County Landfill, which was owned by Waste Management Inc.

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69 Mr. Gaffney asked if the lowered transportation costs would allow Rivanna to lower rates and
70 attract more business.

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72 Mr. Mawyer responded that it might, but added that transportation was only approximately 30%
73 of total cost. He stated that they would be doing a rate study as to how much should be charged
74 at the Ivy facility to transfer, with an eye towards reducing the deficit the cost center currently
75 holds. Mr. Mawyer noted the goal was to encourage more volume by reducing the unit price,
76 following the dynamics at Zion Crossroads and talking with Waste Management, as this would
77 increase revenue and decrease the deficit. He noted that staff would come to the Board in August
78 to discuss a potential rate change.

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80 Mr. Richardson commented that gas prices played into that as well, given the distance to Zion
81 Crossroads.

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83 Mr. Mawyer agreed, adding that Mr. Wood was working on the financial aspects of this to see
84 what changes they would recommend to the Board, if any, with the \$66 tip fee – and whether
85 lowering it would increase the tonnage and overcome the loss of revenue with greater volume.

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87 Mr. Gaffney asked what the current rate at Zion Crossroads was.

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Mr. Mawyer confirmed that it was \$54, but they had contracts with various vendors who could be getting different rates. He emphasized that the question was whether they would let anyone and everyone come there or whether they would restrict use of it, which would put Rivanna in a better position with the Ivy facility.

5. ITEMS FROM THE PUBLIC

Mr. Gaffney invited items from the public. There being none offered, the item was closed.

6. RESPONSES TO PUBLIC COMMENTS

There were no responses to public comments for this month.

7. CONSENT AGENDA

- a. *Staff Report on Finance*
- b. *Staff Report on Ivy Material Utilization Center/Recycling Operations Update*
- c. *Staff Report on Ivy Landfill Environmental Status*
- d. *Staff Report on Ongoing Projects*
- e. *Proposed Amendment No. 7 to the Local Government Agreement for Recycling Programs*
- f. *Recommendation to Approve Transportation and Disposal Contract from the New Ivy Transfer Station, Thompson Trucking*

Mr. Galvin moved to adopt the resolution as presented. Mr. Henry seconded the motion, which passed unanimously (5-0). Dr. Palmer and Mr. Jones were absent from the meeting and the vote.

8. OTHER BUSINESS

- a. *Proposed Fiscal Year 2018-2019 Budget Review, Public Hearing and Rate Resolution Adoption: Bill Mawyer, Executive Director*

Mr. Mawyer reported that the budget for solid waste was \$3.2 million, with \$1.3 million dedicated to the Ivy Transfer Station, followed by environmental remediation, recycling, and general operations. He stated that the budget included a 3% merit pool for staff, a 10% increase in estimated healthcare costs, four additional positions – including an equipment operator and attendant to support the Transfer Station. Mr. Mawyer noted there was also a position for a scale clerk, who would be 79% allocated to the transfer operation to get more customers in and out through the scales. He noted that there was also an administrative position of a division director to help manage the ongoing programs at Ivy, McIntire, and the Paper Sort.

134 Mr. Mawyer reported that the rate resolution had no change in tipping fees at Ivy from last year,
135 but a compost fee of \$178 per ton for businesses had been added for those who wanted to bring
136 compostable food waste to Ivy, which was currently a free service at McIntire and Ivy for
137 residents. He stated that they may revisit the tipping fees in the fall as they further explore
138 market dynamics. Mr. Mawyer noted that now that they had a better idea of when the transfer
139 station would be completed, they would need to get the staffing and possibly adjust the rates. He
140 noted that they would likely discuss new rates in August and introduce them following Board
141 approval in November, becoming effective in December or January.

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143 Mr. Mawyer stated that the city's support of RSWA was approximately \$207,000, an increase of
144 \$28,000 proposed for next year; and the county's support was \$1.25 million, an increase of
145 \$479,000, largely for the transfer operations and staff. He presented a depiction of how the four
146 new positions would fit into the Rivanna organization, with the solid waste administrator
147 reporting to him and a scale clerk, equipment operator and attendant within the operations group.
148 Mr. Mawyer noted that this would increase the current 9 positions to 13.

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150 Mr. Mawyer presented the resolution advertised in the newspaper, with tipping fees remaining
151 unchanged but the compostable food waste charge of \$178 added for businesses only.

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153 Mr. Gaffney asked if the \$190 for tires was measured by ton.

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155 Mr. Mawyer confirmed that it was per ton, but noted that they also had per-tire item fees for tires
156 such as large truck tires, with and without rims.

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158 Mr. Richardson asked if they had discussed health insurance at their April meeting, and he noted
159 the 10% increase.

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161 Mr. Wood responded that they had discussed the difference between a fully insured market,
162 which Rivanna is in, versus the self-insured market that the city and county are in, noting that
163 they don't have quite the control over claims, reserves, and rates as a self-insured market.

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165 Mr. Richardson asked if the 10% increase was just on the employer side.

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167 Mr. Wood responded that it was a total increase, including premium, enrollment changes, etc.

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169 Mr. Richardson clarified that his question was whether the 10% would be shared by employer
170 and employees, or whether employee rates would be intact.

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172 Mr. Mawyer confirmed employee premiums would not increase, with all of the increase burden
173 borne by Rivanna.

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175 Mr. Richardson noted that 10% was not a terrible year in terms of renewal rates, as increases
176 were ranging from 5-10%. He stated that he was also supportive of the 3% merit pool increase
177 and holding employees harmless on insurance – otherwise they were giving raises to pay for
178 health insurance.

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180 Mr. Mawyer confirmed that this was why they held premiums steady for FY19, noting that the
181 previous year they had made a major change in allocation for premiums – with the average
182 premium for family coverage in FY17 being \$900 per month, reduced to about \$500 per month
183 in FY18.

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185 *Public Hearing on Proposed Rates*

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187 Mr. Gaffney opened the public hearing on the proposed tipping fees presented to the Board. No
188 one wished to speak at the public hearing and Mr. Gaffney closed the public hearing.

189 **Mr. Oberdorfer moved to approve the FY2018-2019 operating budget and rate resolution**
190 **as presented. Ms. Galvin seconded the motion, which passed unanimously (5-0). Dr. Palmer**
191 **and Mr. Jones were absent from the meeting and the vote.**

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193 **9. OTHER ITEMS FROM BOARD/STAFF NOT ON AGENDA**

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195 There were none presented.

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197 **10. CLOSED MEETING**

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199 There was no closed meeting.

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201 **11. ADJOURNMENT**

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203 **At 2:17 p.m., Ms. Galvin moved to adjourn the RSWA Board meeting. Mr. Oberdorfer**
204 **seconded the motion, which passed unanimously (5-0). Dr. Palmer and Mr. Jones were**
205 **absent from the meeting and the vote.**

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208 Respectfully submitted,

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Mr. Maurice Jones
Secretary - Treasurer