



**RSWA BOARD OF DIRECTORS**  
**Minutes of Special Meeting**  
**August 15, 2016**

A special joint meeting of the Rivanna Water & Sewer Authority (RWSA) Board of Directors and the Rivanna Solid Waste Authority (RSWA) Board of Directors was held on Monday, August 15, 2016 at 2:00 p.m. in the 2<sup>nd</sup> floor conference room, Administration Building, 695 Moores Creek Lane, Charlottesville, Virginia.

**Board Members Present:** Mr. Tom Foley, Mr. Mike Gaffney – presiding, Ms. Kathy Galvin, Mr. Maurice Jones, Mr. Trevor Henry, Ms. Judith Mueller and Dr. Liz Palmer.

**Board Members Absent:** None.

**Staff Present:** Ms. Teri Kent.

**Also Present:** Ms. Rachel Meyer, Titan Consulting Group.

**1.0 Call to Order**

The regular meeting of the RWSA Board of Directors was called to order by Mr. Gaffney on Monday, August 15, 2016 at 2:04 p.m., and he noted that a quorum was present.

**Mr. Gaffney read the following statement:** The Rivanna Solid Waste Authority Board and the Rivanna Water and Sewer Authority Board are holding special meetings today called by the Chair. Neither board will be conducting any public business today other than going into a joint closed session to consider personnel matters. No action is expected to be taken at the end of the joint closed session by either board other than to adjourn.

**Ms. Mueller moved, seconded by Mr. Henry, to adopt the following resolution:**

**RESOLVED that the Board of Directors of the Rivanna Solid Waste Authority enter into a closed meeting with the Rivanna Water and Sewer Authority Board to discuss confidential personnel matters, including specific potential candidates for employment, as permitted by Section 2.2-3711.A.1 of the Code of Virginia.**

**The motion passed by a vote of 7-0.**

**The RSWA Board went into a joint closed session with the RWSA Board at 2:07 p.m.**

*Ms. Galvin left the closed meeting at 3:57 p.m.*

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*Resumption of Open Meeting*

**The Rivanna Solid Waste Authority Board of Directors meeting was resumed in open session at 3:59 p.m.**

**Mr. Foley entered the following resolution, seconded by Dr. Palmer:**

**WHEREAS, the Rivanna Solid Waste Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by the Rivanna Solid Waste Authority that such closed meeting was conducted in conformity with Virginia law;**

**NOW, THEREFORE, BE IT RESOLVED that the Rivanna Solid Waste Authority hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting by the Rivanna Solid Waste Authority.**

**Mr. Gaffney called for a roll call vote: Ms. Mueller –aye; Mr. Jones – aye; Ms. Galvin – absent; Mr. Gaffney – aye; Dr. Palmer – aye; Mr. Foley – aye; and Mr. Henry – aye. The motion passed by a 6-0 vote. Ms. Galvin was absent from the vote.**

**2.0 Adjournment**

**Ms. Mueller moved to adjourn the RSWA Board meeting. Mr. Jones seconded the motion, which passed unanimously (6-0). Ms. Galvin was absent from the vote.**

Respectfully submitted,

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**Mr. Maurice Jones**  
**Secretary - Treasurer**